

# CLYLP STAFF APPLICATION REQUIREMENTS & ELIGIBILITY

## Statewide Leadership Conference Facilitator

**PLEASE REVIEW THE BELOW INFORMATION BEFORE COMPLETING THE ONLINE APPLICATION.**

### CHICANO LATINO YOUTH LEADERSHIP PROJECT BACKGROUND

The CLYLP is a statewide, community-based volunteer organization whose mission is to enhance and build the leadership potential of California's youth to build communities and create a stronger more prosperous state and nation. CLYLP programs connect young people with community volunteers, policymakers and professionals to motivate leadership and civic engagement by strengthening cultural identity, self-confidence and community connections; and open doors to academic achievement, career growth, and leadership opportunities. CLYLP programs provide an opportunity to young people at a crucial moment in their lives to build their capacity and ambition, as well as alter their life courses.

### THE STATEWIDE LEADERSHIP CONFERENCE

The Statewide Leadership Conference (SLC) is an intensive one-week program open to 120 incoming juniors and seniors from all over California. Students are housed at CSU Sacramento and attend powerful workshops centered around the four 'C's – Culture, Community, College, and Career and/or regional issues."

### VOLUNTEERING FOR THE STATEWIDE LEADERSHIP CONFERENCE

The CLYLP SLC provides a life-changing experience for high school students with the help of a special team of volunteers. Serving as conference Facilitators, Peer Counselors and Support Staff, these exceptional individuals commit to spending one full week in Sacramento mentoring and sharing their talents with students, making a significant impact on the students' lives. CLYLP seeks energetic volunteers from various backgrounds and experiences to guide and shape California's future leaders. CLYLP alumni are especially welcomed to re-connect with the CLYLP familia by volunteering as a conference staff member.

### COMMITMENT AND REQUIREMENTS

The main responsibility of conference staff is to supervise and ensure the safety of the high school participants. Staff are required to participate in all conference activities and must commit to attend and stay on site for the full nine days. Volunteers will complete one day of training prior to the start of the conference.

### SLC CONFERENCE DATES, LOCATION AND TRAVEL

- The SLC will take place in July 2025
- All volunteer staff members are required to arrive in Sacramento by the evening of the Thursday prior to student arrival, to complete a mandatory orientation and training session on Friday
- Persons selected to become SLC staff will be given further information about their specific roles and duties
- Volunteers are housed at CSU Sacramento, and all activities take place in the City of Sacramento
- Transportation to and from Sacramento is provided by CLYLP.

### OTHER PROGRAMS AVAILABLE

CLYLP has several other programs available for volunteers. Please consider applying for facilitator positions at a regional institute near you:

<b>Bay Area Institute</b> June 2025 @ UC Berkeley	<b>Inland Empire Institute</b> July 2025 @ UC Riverside
<b>Central Valley Institute</b> June 2025 @ Fresno State	<b>Los Angeles Institute</b> July 2025 @ UCLA

## **FACILITATOR POSITION**

Under the general direction of the Conference Coordinator, the Facilitator serves as a small group familia leader to ten student participants and an assigned peer counselor. For the duration of the conference the Facilitator guides, mentors, supports, encourages and challenges the familia group. The most important task of the Facilitator is to serve as a resource and positive role model to all student participants. The CLYLP is looking for Facilitator applicants who are mature, reliable and possess both the experience and desire to work with youth.

## **FACILITATOR RESPONSIBILITIES**

- Supervise assigned students and ensure the safety of all participants throughout the entire week of the conference
- Conduct and participate in activities designed to get students and staff acquainted
- Direct and/or facilitate small group discussion sessions (also known as “familia” time) and create a safe space for all viewpoints
- Stay overnight in the same dorms as the students throughout the entire conference week
- Observe and enforce conference rules and guidelines
- Other duties as assigned by the Head Facilitators and/or Conference Coordinator

## **EFFECTIVE FACILITATORS:**

- Maintain effective communication with the Head Facilitator and Conference Coordinator
- Model the behavior expected of all student participants and conference staff
- Promote positive interaction among students, especially among students in their group
- Share their knowledge of resources and opportunities that can benefit the students
- Contribute, in any way possible, to the enhancement of the students’ leadership skills
- Demonstrate flexibility in scheduling and responsibilities

## **ELIGIBILITY CRITERIA**

To be eligible to serve as an adult Facilitator, you must:

- Be a professional, 23 years of age or older
- Have some experience working with or mentoring youth
- Graduate and Post-graduate students are welcomed to apply
- CLYLP Alumni are encouraged to apply, but facilitators do NOT have to be CLYLP alumni
- Can live anywhere in California. CLYLP will coordinate travel arrangements to Sacramento.

## **APPLICATION SUBMISSION**

The application is an online form found at [clylp.org/staff-application](http://clylp.org/staff-application)

## **APPLICATION REQUIREMENTS**

- Demographic information
- Current employment information
- Education information
- CLYLP Participation (if applicable)
- Resume & 2 References
- 2 Essays
  - Based on your personal and professional experiences, please explain what you believe to be the main barriers Chicano/Latino students face in successfully completing high school and being college eligible for college in the 21st century.
  - The facilitator position is one of the most vital roles for CLYLP programs. Based on your understanding of its requirements, what experience or attributes do you possess that qualify you to serve as a facilitator?

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