



## CLYLP INSTITUTE STAFF APPLICATION FORM PEER COUNSELOR

**Deadline to apply: April 22, 2016**

### CHICANO LATINO YOUTH LEADERSHIP PROJECT BACKGROUND

The CLYLP is a statewide, community-based volunteer run organization whose mission is to enhance and build the leadership potential of California's youth to build communities and create a stronger, more prosperous state and nation. CLYLP programs connect young people with community volunteers, policymakers and professionals to motivate leadership and civic engagement by strengthening cultural identity, self-confidence and community connections as well as open doors to academic achievement, career growth, and leadership opportunities. CLYLP programs provide an opportunity to young people at a crucial moment in their lives to build their capacity and ambition, as well as alter their life courses. Programming motivates young people to pursue their education and become involved and engaged members of their communities.

### CLYLP REGIONAL INSTITUTES

CLYLP offers three regional institutes: the Bay Area Institute, the Los Angeles Institute and the San Joaquin Valley Institute. Each institute offers a 3-day intensive program open to 50 incoming juniors and seniors from the designated region. Students are housed at a university campus and attend powerful workshops focused on regional issues.

### VOLUNTEERING FOR CLYLP

CLYLP programs provide a life-changing experience for high school students with the help of a special team of volunteers. Serving as institute Facilitators, Peer Counselors and Support Staff, these exceptional individuals commit to spend one weekend mentoring and sharing their talents with students, making a significant impact on the students' lives. CLYLP seeks energetic volunteers from various backgrounds and experiences to guide and shape California's future leaders. CLYLP alumni are especially welcomed to re-connect with the CLYLP *familia* by volunteering as institute staff members.

### COMMITMENT AND REQUIREMENTS

The main responsibility of institute staff is to supervise and ensure the safety of the high school participants. Staff is required to participate in all institute activities and must commit to attend and stay on site for the **full three days of the institute**. Volunteers will complete a half-day of training prior to the start of the institute.

### PROGRAMS

There are three regional institutes volunteer can apply to serve as staff.

#### SAN JOAQUIN VALLEY INSTITUTE

**June 10 - 12, 2016**  
(Friday to Sunday)

- 50 students from the Central Valley
- Housed at Fresno State University

#### BAY AREA INSTITUTE

**June 24 - 26, 2016**  
(Friday to Sunday)

- 50 students from the Bay Area
- Housed at UC Berkeley

#### LOS ANGELES INSTITUTE

**August 5 - 7, 2016**  
(Friday to Sunday)

- 50 students from Los Angeles County
- Housed at UCLA

### TRAVEL

- Persons selected to become CLYLP Institute staff members will be given further information about their specific roles and duties, as well as the training day and check-in time. Volunteers must make their own travel arrangements.
- Volunteers are housed at university campuses, and all activities take place in the designated city.



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**CLYLP INSTITUTE**  
**STAFF APPLICATION FORM: PEER COUNSELOR**

**PEER COUNSELOR POSITION**

Under the direct supervision of the Facilitator, the Peer Counselor aids in the supervision of ten institute participants. The Peer Counselor helps to monitor the whereabouts of all assigned students and to expedite travel between institute sessions/activities. The Peer Counselor's fundamental responsibility is to serve as a positive role model to all student participants.

**PEER COUNSELOR RESPONSIBILITIES**

- Support and adhere to the guidance of assigned Facilitator
- Monitor the whereabouts of assigned students throughout the entire institute weekend
- Assist with and participate in activities designed to get participants and staff acquainted
- Serve as official recorder for his/her group. Take notes for the group whenever necessary and carry the group's supplies and equipment as assigned
- Assist with the small group sessions
- Observe and enforce institute rules and guidelines
- Other duties as assigned by the Facilitator

**Effective Peer Counselors:**

- Maintain effective communication with their assigned Facilitator
- Model the behavior expected of all institute staff and student participants
- Stimulate discussion in their group sessions by actively participating and listening
- Share relevant experiences whenever appropriate
- Generate enthusiasm, exhibit a positive attitude and contribute to group cohesiveness

**ELIGIBILITY CRITERIA**

To be eligible to serve as a Peer Counselor for a CLYLP Institute, you must:

- Be an **alumni of a CLYLP high school program: SLC, LAI, SJVI or BAI**
- Be a full-time student pursuing an undergraduate degree at a university or community college; **OR**
- Currently be a graduating high school senior and planning to enroll full-time at a community college or university in Fall 2016
- Be local to the institute to which you are applying as a peer counselor (For example, you live and/or are attending college in the Bay Area, Central Valley or Los Angeles).

**DEADLINE**

The deadline to apply to all staff positions for all programs is **April 22, 2016**.

**SELECTION PROCESS**

Applications will be carefully reviewed by the CLYLP Staff Committee. Staff will be selected using pre-determined selection criteria approved by the CLYLP Board of Directors. All applicants will be notified of the status of their application **in late May**.

**QUESTIONS**

For further questions please contact [staff-selection@clylp.org](mailto:staff-selection@clylp.org).



## CLYLP INSTITUTE STAFF APPLICATION: PEER COUNSELOR

Deadline to apply: April 22, 2016

### PART 1: PROGRAM

Please indicate to which program you are applying to be a peer counselor.

**San Joaquin Valley Institute**

June 10 – 12, 2016

@ Fresno State University

**Bay Area Institute**

June 24 – 26, 2016

@ UC Berkeley

**Los Angeles Institute**

August 5 – 7, 2016

@ UCLA

### PART 2: APPLICANT INFORMATION

Applicant's Name (Last, First, Middle) \_\_\_\_\_

Gender (M/F) \_\_\_\_\_

Birthdate \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Email: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Evening Phone Number: \_\_\_\_\_

### PART 3: EDUCATION INFORMATION

**\*\*\*Please note: CLYLP alumni who are in their senior year of high school at the time of this application or are attending a community college or a university are eligible to apply.**

If you are a high school senior:

- High school name \_\_\_\_\_
- What college/university do you plan to attend in the fall \_\_\_\_\_

If you are a college/university student:

- University name: \_\_\_\_\_ Major: \_\_\_\_\_
- Check off your year in school:
  - Community College  Freshman/1st Year  Sophomore/2<sup>nd</sup> Year  Junior/3<sup>rd</sup> Year  Senior/4<sup>th</sup> Year
  - Other \_\_\_\_\_

### PART 4: CLYLP PARTICIPATION

\*\* CLYLP alum from any program (SLC, SJVI, LAI, BAI) may apply for the Peer Counselor position at any regional institute.

1. Which CLYLP high school programs did you participated in and what years (please indicate if more than one).

Sacramento Leadership Conference

Year: \_\_\_\_\_

Los Angeles Institute

Year: \_\_\_\_\_

San Joaquin Valley Institute

Year: \_\_\_\_\_

Bay Area Institute

Year: \_\_\_\_\_



2. List any other previous CLYLP participation (Peer Counselor, Support Staff, Scholarship recipient, Intern, etc.),

\_\_\_\_\_

\_\_\_\_\_

**PART 5: ESSAY QUESTIONS**

Please answer the following TWO essay questions. Each essay must be typed, and must not exceed 500 words.

**Essay #1** (500 words)

What have you accomplished since you completed a CLYLP program? Focus on what leadership roles/projects you might have engaged in because of the influence the CLYLP had on you.

**Essay #2** (500 words)

Why do you feel you would make an excellent Peer Counselor? Focus on what you have to offer or share with student participants that might motivate or encourage them to reach their goals.

**PART 6: SIGNATURE**

My signature below certifies that all the information provided on this form and in my application is accurate and that I understand the time commitment and responsibilities associated with the institute staff position I am applying for.

**Applicant's Name (print)** \_\_\_\_\_

**Applicant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**CHECKLIST**

- Completed Application Form
- Essay Question #1
- Essay Question #2

**DEADLINE AND SUBMISSION**

- Applications must be RECEIVED by no later than **April 22, 2016** by email to: [staff-selection@clylp.org](mailto:staff-selection@clylp.org).
- Please write the STAFF POSITION and PROGRAM you are applying to in the Email Subject Line!