

# 2017 Educator Toolkit



## Dear High School Partners,

The Chicano Latino Youth Leadership Project offers various leadership programs to develop students' political and cultural awareness, and prepare for college. Students have a unique opportunity to connect with education, business, political and community leaders, and receive encouragement in their pursuit of post-secondary educational opportunities.

Whether you are a Teacher, Career Counselor, Academic Counselor, or Principal, you can be a CLYLP ambassador and encourage students to apply! We thank you for believing in your students and helping them along their journey of becoming California's future leaders.

### In this toolkit you will find:

- Two student applications
- Frequently asked questions
- Sample messages for school bulletin announcements
- Printable flyer

### Help us spread the message!

- Have your school's Facebook page like the CLYLP page:  
<https://facebook.com/CLYLP>
- Sign up for our newsletter by visiting:  
[www.clylp.org](http://www.clylp.org)

PROGRAM	CLYLP High School Programs CLYLP offers four (4) leadership program opportunities for high school 10th and 11th grade students.	WHO CAN APPLY?
Sacramento Leadership Conference	<b>One week conference:</b> <b>July 22 – 29, 2017</b> Sacramento State University	ALL 10th and 11th grade students living in California may apply.
San Joaquin Valley Institute	<b>3-day institute:</b> <b>June 23 – 25, 2017</b> UC Los Angeles	Only students living in the following counties may apply: Fresno, Kern, Kings, Madera, Mariposa, Merced, San Joaquin, Stanislaus, Tulare, Tuolumne.
Bay Area Institute	<b>3-day institute:</b> <b>June 23 – 25, 2017</b> Fresno State University	Only students living in the following counties may apply: Alameda, Contra Costa, Marin, Mendocino, Monterey, Napa, San Benito, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano and Sonoma.
Los Angeles Institute	<b>3-day institute:</b> <b>August 11 – 13, 2017</b> UC Berkeley	Only students living in Los Angeles County may apply.

Deadline: Application packets must be submitted online or via U.S. mail post-marked on or before

**April 19, 2017**

# Frequently Asked Questions

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▶ **Are 9<sup>th</sup> and 12<sup>th</sup> grade students eligible to apply to a CLYLP high school program?**

Students must be in 10<sup>th</sup> or 11<sup>th</sup> grade at the time of application for a CLYLP high school program. Students in 9<sup>th</sup> and 12<sup>th</sup> grade are NOT eligible to apply.

▶ **My student lives in a county with a regional institute. Can the student apply to both the regional institute and the Sacramento Leadership Conference?**

**YES!** If a student lives in a county where a regional institute is offered (BAI, SJVI or LAI) the student is eligible to apply to the Sacramento Leadership Conference and/or a regional institute. Students are highly encouraged to apply to both to increase their chances of being accepted into a CLYLP program.

▶ **Can more than one student from my high school apply for a CLYLP program?**

**YES!** Please encourage as many students as possible to apply to programs they are eligible to attend. In fact, we suggest teachers assign the CLYLP application essay questions as homework or offer extra credit to students that submit an application. The CLYLP application process is designed to prepare students to complete college applications.

▶ **Is there a cost to participate in a CLYLP Program?**

All CLYLP programs are **FREE!** CLYLP covers all costs for student participants, including transportation.

▶ **Will students be supervised throughout the conference/institute?**

Students will be supervised at all times throughout the conference week/institute weekend by trained CLYLP staff.

▶ **My student requested a letter of recommendation from me. How do I submit it to CLYLP?**

**ONLINE APPLICATION:** If the student is applying online, you must give her/him a PDF version of your recommendation letter. The student will upload the PDF file on to the online application system.

**PAPER APPLICATION:** If your student is submitting a paper application via U.S. mail, you must hand the letter to the student. The student must mail the letter together with the rest of the application materials. You can hand the letter to the student in a sealed envelope, or not. It is up to you.

▶ **How does a student submit their official transcript to CLYLP?**

**ONLINE APPLICATION:** If the student is applying online, the student must scan the transcript into a PDF file and upload it to the online application. If the transcript came in a sealed envelope, the document must be opened.

**PAPER APPLICATION:** If the student is submitting a paper application via U.S. mail, the student must mail the transcript (if it is sealed in an envelope, keep it sealed) together with the rest of the application materials.

▶ **I want to chaperone the students. Can I attend the conference with the students?**

Chaperones cannot come along. CLYLP trains volunteer facilitators to supervise and enhance the students' conference experience. Adults can apply to serve as facilitators and conference staff. For more information please visit [www.clylp.org](http://www.clylp.org).

▶ **I have further questions. Who may I contact?**

For questions regarding the application and selection process, please send an email to [applications@clylp.org](mailto:applications@clylp.org). For general questions about CLYLP and other programs, please email [contact@clylp.org](mailto:contact@clylp.org).

# Tools for School Bulletin

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**If your school makes daily or weekly announcements over the school intercom, you can use these sample messages to promote the applications for CLYLP programs.**

## **Bay Area High Schools:**

Are you a sophomore or junior? Come learn about the Chicano Latino Youth Leadership Project's student conferences taking place this summer. Spend one week in Sacramento or 3 days at UC Berkeley honing your leadership skills and learning about public policy —for free! Come get more information at the career counselor's office. The deadline to apply for both programs is April 19<sup>th</sup>.

## **High Schools in Central Valley Region:**

Attention sophomores and juniors: Interested in developing your leadership skills and learning about public policy? Then apply to the Chicano Latino Youth Leadership Project. You could spend one week at Sac State University for the Sacramento Leadership Conference, or 3 days in Fresno for the San Joaquin Valley Institute. Come get more information at the college counselor's office. The deadline to apply for both programs is April 19<sup>th</sup>.

## **Los Angeles County High Schools:**

Are you a sophomore or junior? Come learn about the Chicano Latino Youth Leadership Project's student conferences taking place this summer. Spend one week in Sacramento or 3 days in Los Angeles honing your leadership skills and learning about public policy —for free! Come get more information at the college counselor's office. The deadline to apply for both programs is April 19<sup>th</sup>.

## **For High Schools in other California regions – Sacramento Leadership Conference:**

Attention sophomores and juniors: Interested in developing your leadership skills and learning about public policy? Then apply to the Chicano Latino Youth Leadership Project. You could spend one week at Sac State University for the Sacramento Leadership Conference. Come get more information at the college counselor's office. The deadline to apply is April 19<sup>th</sup>.

# Social Media Messages

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Nowadays students obtain their information from social media outlets and your school can help CLYLP spread the word to them about our program applications. If your school has a Facebook page, please encourage the page administrator to “like” the CLYLP Facebook page at <https://www.facebook.com/CLYLP>.

**Here are some sample messages to post on your school’s Facebook page encouraging students to apply:**

## Bay Area High Schools:

Want to develop your leadership skills and learn about public policy? Apply to the CLYLP Bay Area Institute and Sacramento Leadership Conference today! Spend one week in Sacramento or 3 days at UC Berkeley honing your leadership skills and learning about public policy —for free! The deadline to apply is April 19th. **#clylp [www.clylp.org](http://www.clylp.org)**

## High Schools in Central Valley Region:

Want to develop your leadership skills and learn about public policy? Apply to the CLYLP San Joaquin Valley Institute and Sacramento Leadership Conference today! Spend one week in Sacramento or 3 days in Fresno honing your leadership skills and learning about public policy —for free! The deadline to apply April 19th. **#clylp [www.clylp.org](http://www.clylp.org)**

## Los Angeles County High Schools:

Want to develop your leadership skills and learn about public policy? Apply to the CLYLP Los Angeles Institute and Sacramento Leadership Conference today! Spend one week in Sacramento or 3 days at UCLA honing your leadership skills and learning about public policy —for free! The deadline to apply April 19th. **#clylp [www.clylp.org](http://www.clylp.org)**

## **For High Schools in other California regions – Sacramento Leadership Conference:**

Hey sophomores and juniors: Apply to the Chicano Latino Youth Leadership Project’s Sacramento Leadership Conference! Spend one week in Sacramento honing your leadership skills and learning about public policy—for free! The deadline to apply is April 19th. Visit their website at: **[www.clylp.org](http://www.clylp.org) #clylp**





CULTURE • COMMUNITY • COLLEGE • CAREER

**ChicanoLatino**  
Youth Leadership Project Inc.

# APPLY TO CLYLP'S HIGH SCHOOL PROGRAMS



## APPLY ONLINE!

Program participants attend powerful workshops and seminars that will enhance leadership skills, academic preparedness, self-esteem, cultural awareness, and provide an understanding of state and local government.

Travel, housing, and meals are provided.

**FREE of cost to all participants.**

**DEADLINE TO APPLY IS April 19, 2017**

**SLC**

## SACRAMENTO LEADERSHIP CONFERENCE July 22 - 29, 2017

Open to all California High School  
Sophomore and Junior students.

*Sacramento*

**SJVI**

## SAN JOAQUIN VALLEY INSTITUTE June 23 - 25, 2017

Open to all High School Sophomores and Juniors  
living in the following counties: Fresno,  
Kern, Kings, Madera, Mariposa, Merced,  
San Joaquin, Stanislaus, Tulare, and Tuolumne.

*Fresno*

**BAI**

## BAY AREA INSTITUTE

## June 23 - 25, 2017

Open to all High School Sophomores and Juniors  
living in the following counties:  
Alameda, Contra Costa, Marin, San Francisco,  
San Mateo, Santa Clara, Santa Cruz, Solano,  
Sonoma, Mendocino, Monterey, San Benito and Napa.

*Berkeley*

**LAI**

## LOS ANGELES INSTITUTE

## August 11 - 13, 2017

Open to all High School Sophomore  
and Junior students living in Los Angeles County.

*Los Angeles*